

**File No. 13020/3/2024-IES**  
**Government of India**  
**Ministry of Finance**  
**Department of Economic Affairs**  
**(IES Cadre)**  
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**Room No. 59, North Block,**  
**New Delhi, Dated: 15.07.2024**

**OFFICE MEMORANDUM**

**Subject: Inviting applications for participation in the In-service training programme with the Indian Institute of Management (IIM), Shillong to be held from 27<sup>th</sup> – 30<sup>th</sup> August 2024.**

The IES Cadre intends to conduct an In-service training programme on 'Data Visualization; Decision making & storytelling through Data' with the Indian Institute of Management (IIM), Shillong to be held from 27<sup>th</sup> – 30<sup>th</sup> August 2024.

2. The IES Cadre will bear the tuition fee and the cost of accommodation. However, TA/DA, as applicable to individual officers, will have to be borne by the concerned Ministry/Department/Organization where the officers are posted.
3. Batch strength for the above-mentioned course is 15 officers and the applications received from the officers would be evaluated on the basis of the relevance of the course to officers. Administration/Establishment Division of the participating Ministries/ Departments/ Organizations may forward the applications of interested officers **in the prescribed format (Annexure-I)** via e-mail at [isha.singh10@gov.in](mailto:isha.singh10@gov.in) by **01.08.2024**.
4. This issues with the approval of the Competent Authority.



**(Isha)**  
**Assistant Director (IES)**  
**Tele: 23095219**

**To:**

**All IES Officers via e-mail**

**Application Form**

1. Name of the applicant (Dr./Mr./Ms.):
2. Batch/Year of entry into IES:
3. Training Programme (organized by IES Cadre) attended in the last two years (list below):
4. Ministry/Department where currently working:
5. Designation:
6. Relieving Authority (Name & Designation):
7. Mailing Address:
  - (i) Office
  - (ii) E-mail
8. Telephone No.
  - (i) Office.....
  - (iii) Mobile.....
9. Relevance of course to the Officer: