

F. No. 14022/1/2019-IES
Government of India
Ministry of Finance
Department of Economic Affairs
(IES Cadre)

Room No. 251, North Block,
New Delhi, Dated: 03.09.2019

OFFICE MEMORANDUM

Subject: Scheme for granting study leave to Indian Economic Service (IES) Officers for pursuing Ph.D. / academic courses.

In accordance with Rule 50 (3) of the Central Civil Services (Leave) Rules, 1972, it has been decided that due scrutiny and diligence be observed for grant of Cadre Clearance to Indian Economic Service (IES) officers for pursuing Ph.D. courses in India/abroad in order to ensure that state-of-the-art learning outcomes for IES officers.

2. IES Officers will, accordingly, be granted cadre clearance for availing study leave for pursuing Ph.D. course from the Institutes that meet the following criteria:
 - i. **Institutes in India:** Indian Institute of Managements (IIMs), Indian Institute of Technology (IITs), Indian Statistical Institute (ISI), Indian School of Business (ISB) and Universities/Institutes figuring in the list of top 20 as per "Overall" rankings provided by National Institutional Ranking Framework, Ministry of Human Resource Development.
 - ii. **Institutes outside India:** Universities featuring in the list of top 100 QS World University and Times Higher Education (THE) Rankings by Subject i.e., Economics and Econometrics in accordance with DOPT guidelines on Domestic Funding of Foreign Training (DFFT).
3. Cadre Clearance may also be granted to IES Officers for pursuing Ph.D. from an Institute not covered under the parameters laid out at Para 2 above only after thorough assessment of the application on the grounds of merit/criterion as deemed fit by Chief Economic Adviser and as is mandated by Rule 50 (3) of the Central Civil Services (Leave) Rules, 1972 for officers belonging to the IES.
4. It is also conveyed that cadre clearance will be granted to IES Officers to pursue academic course/s abroad only after the concerned Officer completes **nine years of service** which is in accordance with DOPT guidelines on DFFT.
5. In order to ensure judicious use of study leave and that Officers take the study leave only when it is required, cadre clearance for study leave **will, in general, be granted initially for a period of one year**. On completion of one year of study leave, extension of the same up to a period of 12 months may then be considered, on a case-to-case basis, after the receipt of a satisfactory progress report in respect of the Ph.D. course/academic course and adequate justification for extension of leave. This may be done with **due regard to the exigencies of public service** as per Rule 50 (1) of Central Civil Services (Leave) Rules, 1972.

6. It is asserted that a prior intimation/permission needs to be taken from the administrative Ministry and from the IES Cadre to apply for admission to any course of study, whether domestic or abroad and where study leave would be required.

7. Other provisions of Central Civil Services (Leave) Rules, 1972 will continue to apply in this regard.

(Dilasha Anand)
Assistant Director (IES)
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To,

Joint Secretary (Administration/Establishment) of all participating Ministries/Departments.

Copy to,

Ms. Surobhi Mukherjee, Assistant Director (IES) with a request to upload the O.M. on website of IES.