


CURRICULUM VITAE: SHAKIL ALAM

Name: Date of Birth:	SHAKIL ALAM March 15, 1976	
Present post: Service: Present grade:	Economic Adviser, Ministry of Mines Indian Economic Service (Batch: 2001) Senior Administrative Grade (since Sep 05, 2020)	
Central Staffing Scheme experience: Details	Yes Deputy Secretary, DIPAM (Sep 2010-Nov 2012)	
Educational Qualification	MSc (Hon.) Economics, BITS Pilani, 1999 Master of Mgmt. Studies, BITS Pilani, 1999 (Dual degree)	
Contact details:	Office: Room 308-A, 3 rd Floor, Shastri Bhavan, Dr. Rajendra Prasad Road, New Delhi (2338 4592) Email: alam.shakil@nic.in	

Tenure-wise job profile

Post	Economic Adviser, Ministry of Mines
Tenure	July 2021 onwards
Category	Cadre
Grade	Senior Administrative Grade
Job profile	<ul style="list-style-type: none">▪ Vision Plan for the Ministry▪ Mining sector growth analysis, economic scenario building and other analytical work in the context of examination of trade issues (recommendation on tariff concessions for FTAs), representation by industry, budget proposals of the Ministry, etc.▪ Production, import and export data and analysis thereof▪ Focal point of the Ministry for Public Procurement (Preference to Make in India) order, Skill Development, Azadi ka Amrit Mahotsav, Sectoral Group of Secretaries-3 (Resources) Group matters, Public Grievances, RTI, Official Language, Data Governance Quality Index, etc.▪ Organization of the 36th International Geological Congress (IGC) as member of the Governing Board and of the Executive Committee of the 36th IGC Society

	<ul style="list-style-type: none"> Act as Revisionary Authority for disposing off revision applications under section 30 of the MMDR Act (allocated states: Rajasthan, HP, J&K, Kerala) Represent GoI interest as Govt. Nominee Director on the boards of Hindustan Copper Limited and BALCO
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Post	Economic Adviser, Economic and Policy Wing, Ministry of Skill Development and Entrepreneurship
Tenure	Oct 2020 – July 2021 (10 months)
Category	Cadre
Grade	Senior Administrative Grade
Job profile	<ul style="list-style-type: none"> Implementation of National Policy on Skill Development and Entrepreneurship; National Skill Development Mission – monitoring, servicing of the Governing Council, Steering Committee and Executive Committee; Common Norms for all skilling schemes of the Government – servicing the Common Norms Committee, amendments in the schedules of the Common Norms Notification, undertake analytical tasks entrusted upon by the Committee; Convergence of skilling schemes – on-going convergence efforts viz. NSQF, data convergence through various portal, regulatory convergence through NCVET (skills regulator), etc.; Sector Skill Councils; Running of the scheme for awarding centre of excellence status to eligible institutions in the skilling eco-system; Skill Loan Scheme; Setting up of a national-level institution for advanced skilling – conceptual work and implementation Administrative control of NCVET; Academic equivalence of skill sets – NSQF, etc. SGoS related work; Analysis of GoM reports including the report on skill development Skill Assessment and Anticipation Studies

Post	Director, Fund Bank and ADB Division, Department of Economic Affairs, Ministry of Finance
Tenure	July 2017 – Oct 2020 (3 years 3 months)
Category	Cadre
Grade	Non-Functional Selection Grade
Job profile	Handled IMF desk for 3 years 3 months: <ul style="list-style-type: none"> Policy/ Board matters of IMF including quota reforms, IMF toolkit, resources, governance, appointments, Covid-19 emergency response measures, etc. Article IV consultations under IMF's bilateral surveillance; Annual/ Spring Meetings of the IMF / World Bank Matters of IMF's institute in India – South Asia Regional Training and Technical Assistance Centre (SARTTAC)

	<p><u>Handled IFC/ Global Funds desk for 3 years 3 months:</u></p> <ul style="list-style-type: none"> ▪ Policy/ Board matters of IFC and MIGA including share capital increase of IFC ▪ IFC's India operations; ▪ India's contribution during replenishment of Global Funds – GFATM, GAVI and GFDRR <p><u>Handled World Bank desk for one year:</u></p> <ul style="list-style-type: none"> ▪ Policy/ Board matters pertaining to World Bank including Country Partnership Framework 2018-2022, Human Capital Project, governance, appointments; ▪ All aspects of project management of WB-assisted loan projects in water, urban, rural and infrastructure sectors <p><u>Handled ADB desk for 9 months:</u></p> <ul style="list-style-type: none"> ▪ Policy/ Board matters pertaining to ADB including replenishment of ADF, governance, appointments, Covid-19 response measures; ▪ All aspects of project management of ADB-assisted loan projects including being the Project Manager for \$1.5 billion Covid-19 budget support loan; ▪ ADB's private sector operations; ▪ ADB Institute (ADBI) matters <p><u>Policy coordination across all multilateral financial institutions:</u></p> <ul style="list-style-type: none"> ▪ Financing of projects, if any, by MDBs and other external agencies in PoJKL; ▪ Preparation of position paper on procurement conditions (including tender cancellation provisions) in MDBs and bilateral agencies; ▪ Servicing the screening committee of DEA on externally aided projects ▪ Part of the team that organized the AIIB Annual Meeting in June 2018 in Mumbai – was in charge of Minister and Secretary's bilateral engagements including folder/ TPs, protocol, coordination
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Post	Officer on Special Duty (OSD), President's Secretariat
Tenure	Nov 2012- July 2017 (4 years 8 months)
Category	Central deputation (non-CSS)
Grade	Non-Functional Selection Grade (Jan 2014-July 2017) Junior Administrative Grade (Nov 2012-Dec 2013)
Job profile	<ul style="list-style-type: none"> ▪ Assisting the thirteenth President with notes, reports and speeches on areas of economy, business, agriculture, health and education; ▪ Assisting the President in his role as the Visitor of central higher educational institutions - helped in the conduct of the Visitor's Conference 2016, Festival of Innovation 2017, video conference of the President with higher educational institutions, Visitor's Awards and in-residence programmes ▪ Estate Officer for the President's Estate

Post	Deputy Secretary, Department of Disinvestment (now DIPAM)
Tenure	Sep 2010- Nov 2012 (2 years 2 months)
Category	Central Staffing Scheme
Grade	Junior Administrative Grade
Job profile	<ul style="list-style-type: none"> ▪ Minority share sale of central public sector enterprises (CPSEs) through IPO, FPO, OFS routes – Steel, Heavy Industry sectors ▪ Initiating the outright sale transaction of Tyre Corporation of India ▪ Initiating the Exchange Traded Fund of CPSE scrips, and other modes of public offerings

Post	Deputy Director, Department of Economic Affairs
Tenure	Aug 2007- Sep 2010 (3 years 1 month)
Category	Cadre
Grade	Senior Time Scale
Job profile	Cadre management of the Indian Economic Service viz. IES Exam rules, appointment and training of direct recruits, in-service training including initiating the mid-career training in IES, service rules, transfer, posting, deputation, study leave, seniority and civil lists

Post	Deputy Director, Department of Industrial Policy and Promotion (now DPIIT)
Tenure	July 2006- July 2007 (1 year 1 month)
Category	Cadre
Grade	Senior Time Scale
Job profile	Investment Promotion, international economic relations, Joint Commissions with Hungary, Libya, Belarus, Sweden and Poland, India-Gulf Cooperation Council (GCC) Forum, India Russia Business Forum, Intra department coordination, monitoring of key indicators of Ease of Doing Business, worked on affirmative action in Indian industry, etc.)

Post	Assistant Director, Ministry of Labour and Employment
Tenure	Sep 2003- June 2006 (2 years 9 months)
Category	Cadre
Grade	Junior Time Scale
Job profile	Industrial Relations (closure/ retrenchment/ lay-off under the Industrial Disputes Act), Labour Policy, Industrial Tripartite Committees, Industrial Relations Statistics
