**Bio-data**

Name : Samir Kumar

Service & Batch : Indian Economic Service, 1995

Date of Birth : 10th June, 1972

Qualification : Post Graduate (Economics), Patna University

 B. Sc. (Economics Hons.), Calcutta University

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**History of Postings**

1. **2023- till date: Economic Adviser, Ministry of Jal Shakti, Department of Drinking Water and Sanitation**

Job description:

* Handled multiple responsibilities including the works related to Administration- both Establishment and General matters, Coordination and many miscellaneous works like, e-Samiksha, SGoS, PRAGATI, PRAYAS, Public Grievances etc along with common matters related to implementation of both the 2 flagship programmes of the Government i.e. Swachh Bharat Mission-G and Jal Jeevan Mission (JJM). For this purpose, handled many of the Hon’ble President and Prime Minister’s functions.
* In-charge of Coordination Section, co-ordination of tasks related to implementation of budget announcements, recommendations/ decisions of SGoS, Notes for Cabinet/CCEA from other Ministries/Deptts, Committee of Secretaries etc., monthly physical and financial progress report, monitoring of disposal of VIP references, finalization and circulation of the Annual Report, arranging, compiling and consolidating material for monthly DO letters to the Cabinet Secretary, monthly summary of the Department, monthly report to Cabinet (now discontinued), updation of e-Samiksha Portal, coordination of issues relating to various Training/Workshop/Webinar/Meetings/RoD, Minutes of Meetings/SFC/EFC/ Draft Cabinet Note/Court Case/Complaint/Azadi Ka Amrit Mahotsav/ Audit/Action Taken Report/Parliament Questions/Assurance/Parliament Standing Committee matters/Monthly Summary Report pertaining to different Ministries/departments, issues relating to various portals handled by different Ministries/Departments representing as Nodal officers for DDWS for programmes dealt with by other Ministries/Departments, NIRDPR matters, handling/monitoring Public Grievances on CPGRAMS Web Portal and forwarding periodical reports pertaining to Coordination.
* As Appellate Authority for Public Grievances, looked into all the appeals of the complainants, not satisfied with the disposal of their public grievances.
* All the matters related to Rashtriya Swachhta Kendra (RSK) including its setting up, which was inaugurated by Hon’ble PM at Raj Ghat in 2020.
* In Administration Section, both Establishment and General Admn. matters; the routine administration related works relating posting and transfer and other service-related matters both general and services matters were handled. Time to time matters related to Recruitment (Direct & Deputation); Central Staffing Scheme Service matters; Deputations related matters; Amendment/Framing of RRs were taken up with DoPT. Continued to acted as nodal officer for the Assistant Secretary Programme
1. **2018-2023: Joint Secretary, Ministry of Jal Shakti, Department of Drinking Water and Sanitation (under Central Staffing Scheme)**

Job description:

* Had multiple responsibilities including the works related to Administration- both Establishment and General matters, Coordination and many miscellaneous works like, e-Samiksha, SGoS, PRAGATI, Public Grievances etc along with implementation of the 2 flagship programmes of the Government i.e. Swachh Bharat Mission-G and Jal Jeevan Mission (JJM).
* Involved in the implementation of the Swachh Bharat Mission, Phase 1, resulting in India becoming Open Defecation Free (ODF). Later also handled the work of Swachh Bharat Mission, Phase 2, with objective of making India ODF Plus by undertaking solid and liquid waste management (SLWM) in rural areas. For this purpose, Handled many of Hon’ble President and Prime Minister’s functions.
* Was instrumental in conceiving the Jal Jeevan Mission with the objective of providing functional piped water connection to each household. Drafted the Cabinet Note for the same after getting the approval from EFC.
* In-charge of Coordination Section, co-ordination of tasks related to implementation of budget announcements, recommendations/ decisions of SGoS, Notes for Cabinet/CCEA, Committee of Secretaries etc., monthly physical and financial progress report, monitoring of disposal of VIP references, finalization and circulation of the Annual Report, arranging, compiling and consolidating material for monthly DO letters to the Cabinet Secretary, monthly summary of the Department, monthly report to the Cabinet, updation of e-Samiksha Portal, coordination of issues relating to various Training/Workshop/Webinar/Meetings/RoD, Minutes of Meetings/SFC/EFC/ Draft Cabinet Note/Court Case/Complaint/Azadi Ka Amrit Mahotsav/ Audit/Action Taken Report/Parliament Questions/Assurance/Parliament Standing Committee matters/Monthly Summary Report pertaining to different Ministries/departments, issues relating to various portals handled by different Ministries/Departments representing as Nodal officers for DDWS for programmes dealt with by other Ministries/Departments, NIRDPR matters, handling/monitoring Public Grievances on CPGRAMS Web Portal and forwarding periodical reports pertaining to Coordination.
* As Appellate Authority for Public Grievances, looked into all the appeals of the complainants, not satisfied with the disposal of their public grievances.
* All the matters related to Rashtriya Swachhta Kendra (RSK) including its setting up and getting it inaugurated by Hon’ble PM at Raj Ghat
* special initiative taken for saturation of Sewapuri Block in Varanasi District in case of solid and liquid waste management
* In Administration Section, both Establishment and General Admn. matters; the routine administration related works relating posting and transfer and other service-related matters both general and services matters were handled. Time to time matters related to Recruitment (Direct & Deputation); Central Staffing Scheme Service matters; Deputations related matters; Amendment/Framing of RRs were taken up with DoPT.
1. **2016-2018: Economic Adviser, Ministry of Drinking Water and Sanitation**

Job description:

* Implementation of Swachh Bharat Mission (Grameen), Phase -1
* In-charge of Coordination Section, co-ordination of tasks related to implementation of budget announcements, recommendations/ decisions of SGoS, Notes for Cabinet/CCEA, Committee of Secretaries etc., monthly physical and financial progress report, monitoring of disposal of VIP references, finalization and circulation of the Annual Report, arranging, compiling and consolidating material for monthly DO letters to the Cabinet Secretary, monthly summary of the Department, monthly report to the Cabinet, updation of e-Samiksha Portal, coordination of issues relating to various Training/Workshop/Webinar/Meetings/RoD, Minutes of Meetings/SFC/EFC/ Draft Cabinet Note/Court Case/Complaint/Azadi Ka Amrit Mahotsav/ Audit/Action Taken Report/Parliament Questions/Assurance/Parliament Standing Committee matters/Monthly Summary Report pertaining to different Ministries/departments, issues relating to various portals handled by different Ministries/Departments representing as Nodal officers for DDWS for programmes dealt with by other Ministries/Departments, NIRDPR matters, handling/monitoring Public Grievances on CPGRAMS Web Portal and forwarding periodical reports pertaining to Coordination.
* As Appellate Authority for Public Grievances, I looked into all the appeals of the complainants, not satisfied with the disposal of their public grievances.

**3. 2012- June 2016: Additional Economic Adviser, Department of Commerce**

Job description:

* Handled the charge of three Divisions- FT (M&O) dealing with Minerals and Ores, FT(ST)- State Trading and Economic division.
* It involves handling all the matters of PSUs of the Department namely MMTC, STC and PEC;
* Acted as board member of PEC and STCL (under winding up mode)
* In FT(ST), dealt with all the matters related to State Trading and Coordination in respect to the export of commodities reserved wholly or partially for state trading through STC proposals. All the other matters relating to STC and PEC Ltd and their administrative controls, budget and accounts, proposals for financial assistance and export promotion, maintaining liaison with other Deptts/sections in respect of matters concerning PSUs, delegations, miscellaneous representations from various public bodies and business associations regarding procurement and distribution by STC
* In FT(M&O), involved in formulation of the export policy on Minerals and Ores, all the matters related to MMTC and its administrative controls, budget and accounts, proposals for financial assistance and export promotion etc.
* Preparation of Monthly Press Note on India’s Foreign Trade and Dissemination of Information of Foreign Trade Statistics, Monitoring /Review of Export Performance, Status on Trade Performance as per the needs of Commerce Secretary and CIM and Monthly D.O. letter to Cabinet Secretary.
* Preparation of the Result Framework Document (RFD) of the Department and all the matters related to it.
* Preparation of material for Annual Report, Economic Survey, Mid Year Review of DEA, Reference India Publication, Inputs for Budget Speech/President’s Speech, etc., commissioning of studies to be done by reputed Institutions and review of their work.
* In addition to the regular works, till Dec. 2013 was also involved in all the works relating to Foreign Trade with North East Asian countries namely China, Japan, South Korea, Hong-Kong, North Korea, Macao, Taiwan and Mongolia.
* Handled the visit of Chinese Trade Minister for the Joint Economic Group (JEG)’s meeting with Commerce Minister to discuss the bilateral issues related to trade and investment including bridging the huge trade deficit, market access issues etc. apart from trade data reconciliation and matters related to Inter Ministerial Group on Trade and Investment related issues
* Also handled all the issues related to Comprehensive Economic Partnership Agreements (CEPA) with Japan and South Korea and organization of Trade Fairs in the region for promoting our exports.

**4. 2007- 2012: Assistant Director General, Central Economic Intelligence Bureau (under Central Staffing Scheme)**

 Job description:

* Development and maintenance of Data base on economic offenders and offences. A national level database on economic offences has been developed which is expected to result in better coordination amongst various agencies for concerted drive against the economic offenders.
* Involved in development of e-platform for secure information exchange amongst various intelligence and enforcement agencies; a project which is being executed by NTRO.
* Dealing with matters in the Bureau relating to Income Tax matters including processing of relevant reports, trend analysis, dissemination of information and modus operandi, suggesting policy changes wherever required; analysis and sharing of information amongst various intelligence and Enforcement agencies.
* Involved in providing inputs for preparation of White Paper on “Black Money” from CEIB
* Dealing with matters pertaining to terror financing as Bureau is a part of the Special Economic Group headed by SS (IS), MHA; besides all matters concerning Financial Action Task Force (FATF). India received membership of the FATF during the period.
* Member of the Cyber Security Task force headed by Chairman, NTRO.
* Involved with various inter-ministerial group constituted in the Bureau to study fraudulent building of equity capital, cheque discounting, multi level marketing etc. with our efforts RBI issued instruction to reduce the validity of Cheque from 6 months to 3 months to prevent round tripping.
* Dealing with matters pertaining to COFEPOSA Act, 1974 under which preventive detention orders are issued.
* Handled general administrative and establishment matters of the Bureau

**5. 2003-2007 : Deputy Director (PMU), Department of Economic Affairs**

Job description:

* As Deputy Director in Project Management Unit (PMU), I had the responsibility to look after all the issues related to management of the Externally Aided Projects (EAPs) and for suggesting measures for effective aid utilization, project management, training and coordination with the project authorities.
* Dealt with the policy issues related to external development assistance.
* Coordination related to review of disbursement for EAPs, external debt management, preparation of Budget Estimates/Revised Estimates (for both Central and State Sector Projects.).
* Issuance of guidelines for bilateral external assistance ; close coordination with the office of the controller of Aid, Account and Audit (o/o CAAA) and Planning Commission (for Plan discussion) and answering various parliament questions on the subject.
* Issuance of monitoring and evaluation guidelines for Externally Aided Projects
* Dealt with issues related to Tenth Finance Commission’s recommendations on back to back transfer of external assistance to States; devised the modalities for transfer of the external assistance to States in particular to the Special Category States
* Dealt with issues related to Conditional Aid
* Associated with the Task Force constituted under JS (Pers.), Department of expenditure to examine / consider the changes in Standard Bidding Documents (SBDs) by the World Bank
* Formulation and execution of Coordination & Decision Support System (CDSS) project with assistance from UNDP for EAPs.
* Reply to Parliament questions involving more than one credit division regarding External Assistance.
* Dealt with all the matters concerning various Short term and long term foreign training courses/ programmes sponsored / offered by the donor agencies like IMF, Japan, SIDA, Commonwealth, Colombo Plan, Singapore, UNDP, UDAID and Netherland etc.; also assisted in drafting guidelines governing Foreign Training Programmes to streamline the process of application and selection.

**6. 2001-2003 : Deputy Director, National Trust for welfare of persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disabilities, Ministry of Social Justice & Empowerment (on Deputation)**

Job description

* Being the first Deputy Director, assisted in setting up the office along with JS & CEO, National Trust which was set up in 1999 through an Act of Parliament.
* Utilization of the corpus money of Rs. 100 crores to maximize the resources. close interaction/negotiation with Banks and other institutions for the same.
* Administrative and financial management of the Trust.
* Involved in the conceiving and execution of relief and reach schemes for the mentally handicapped persons including scrutiny and sanction of projects and release of grants.
* Formation of District level Local level Committees (LLC) headed by DM/DC with the authority to provide “Legal Guardian ship” for the mentally disable persons; training of its members and registration of Non- Government organization under National Trust Act.
* Associated with the preparation and publication of various awareness materials, inspection of NGOs, interaction with workers/Professional, training of DMs/DCs/NGOs, guardianship issues etc.
* Regular participation in teleconferencing on IGNOU-Gyan Darshan Channel which used to be live broadcast and conducting many awareness camps in various parts of the Country.

**7. 1999-2001 : Deputy Director, Ministry of Commerce**

Job description

* Dealing with India’s external trade particularly matters related to export strategy, analysis of export performance, trends etc.
* Preparation of background notes on various meetings of Consultative Committees/Standing Parliament Committee, Economic Editors Conference etc. related to foreign trade of India.
* Looking after the matters related to both administrative and financial; of Directorate General of Commercial Intelligence & Statistics (DGCI&S), Kolkata including its restructuring, modernization and computerization of data management.
* Associated with preparation of the draft recommendations of the various Committees constituted in the Department of commerce i.e. Export promotion from Jammu & Kashmir, Cross Border Trade, Trade in services etc.

**8. 1996-1999 : Research officer, Planning Commission**

Job description:

* Dealt with Special Areas Programmes for the development of Border and Hill areas of the country. The job involved policies formulation, decision, monitoring of financial and physical progress of various schemes under implementation, communication with concerned authorities, holding of meetings and release of funds to State Governments as Special Central Assistance (SCA).
* Monitoring and coordination of Revised Long term Action Plan for Kalahandi-Bolangir- Koraput (KBK) Districts in Orissa.
* Preparation of draft materials for inclusion in the chapters for Annual Plan, Annual Reports and Ninth Plan document (Chapter titled “Special Area Programmes”), framing draft replies for Parliament Questions, Motion Resolution, etc. and preparing notes etc.
* Part of the Committee set up under Dr. EAS Sarma for identification of the most backward districts in the country for providing special assistance.

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