

**F. No. 13021/1/2021-IES**  
**Government of India**  
**Ministry of Finance**  
**Department of Economic Affairs**  
**(IES Cadre)**  
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**Room No. 59, North Block,**  
**New Delhi, Dated: 28<sup>th</sup> May, 2021**

**OFFICE MEMORANDUM**

**Subject: Implementation of SPARROW software for recording of APARs of IES officers.**

The undersigned is directed to refer to the DoPT's OM No. 21011/02/2015-Est(A-II)-Part-II dated 11<sup>th</sup> June, 2020, wherein the target dates for online generation, filling up of self-appraisal, reporting, reviewing and acceptance of APAR for the year 2019-20 through SPARROW portal for all Group 'A', 'B', and 'C' officers had been relaxed.

2. An analysis of APARs, generated on SPARROW for 2019-20 reveals that so far 569 APARs have been generated for the assessment year 2019-20 out of which 78 APARs have not yet been closed. A large no. of the APARs is lying at the level of self-appraisal, Reporting Officers, Reviewing Officers and CR section for disclosure respectively.
3. It is requested to ensure that APARs of officers posted in your Ministries/Departments reach the stage of finality.
4. It is further stated that the APARs recorded in physical format for the assessment year 2019-20 would not be accepted.
5. This issues with the approval of the Competent Authority.



**(Gaurav Kumar Jha)**  
**Deputy Director (IES)**  
**Ph: 011-23095219**

**To,**

1. **Joint Secretary (Admn./Estt.) of all participating Ministries/Departments where IES officers are posted.**

**Copy to:**

2. **All IES officers via email (with a request to follow up with the PAR Manager/Custodian).**

**Copy also to:**

**PPS to Secretary, EA/PS to Adviser(IES)/ JD(SJ)/ DD(AS)/ AD(IES)/ SO(IES)**